Santa Fe Trail Attendance Center PTO

Regular Meeting

October 6, 2015 – 6:30pm

OAC Library

1. The meeting was called to order at 6:36pm by President, Amanda Vandevord.
2. Amy approved the agenda, Lorle second.
3. Amy approved the September PTO Meeting Minutes, Lorle second
4. PTO & Community Communication
	1. The group discussed that PTO member Summer Taylor will contact Becky Coltrane with an updated email address as well as each months meeting minutes and additional meeting times and dates.
	2. Co-President Ashley Michaelis asked that she and new board members be added as administrators on the SFT AC PTO Facebook page.
	3. Ashley asked if anyone knew of points of contacts to get the word out about PTO on city newsletters and web pages. OAC Principal David Fernkopf stated that he did put the current meeting put on the District website but hadn’t provided additional date as they had not been decided on.

Ashley stated that we could contact banks to have meetings advertised as well as the Overbrook newsletter, which is put out with the monthly water bill. No one was aware if Carbondale or Scranton had such type of newsletter or public avenue, however Amanda Vandevord stated that she would try to contact Scranton City Hall to research. Ashley made mention that Carbondale has a nice website but wasn’t sure how to get any information added to it.

At this point David Fernkopf made a request for introductions, as there were quite a bit of people new and joining the meeting.

1. Financial & Bills Payable

Previous Treasurer Julie Smith & current treasurer Amanda Barnes spoke. Most of the information was unable to be recorded as the account information was currently still with the auditor and would soon need to be picked up in KC.

Julie stated that she thought the last balance was: $17,316.49 and a check of $187.00 was written to Shurity Bonding was written August 27, 2015.

The new board members would stay after the meeting to sign the resolution and be accepted to the PTO bank account. All expenses would require 2 signatures.

1. Previous Agenda Items
	1. PTO Events- Amanda Vandevord expressed her interests in making PTO and Fundraising fun and family oriented. She discussed maybe doing a fun run or color run. Ashley Fawl talked out how SAC was focusing on wellness and the Fuel Up to Play, that maybe students could do a sponsored walk such as 10 cents per lap… Minute to win it, food & drinks, a Drive-in movie or chili feed might be good events. It was also discussed that we were out of time to do a book bingo or fall event but would need to put together more information and potentially a committee for events.
	2. Fundraising- Many many fundraising options were thrown out as ideas. Cash donations, Opt-out/ buy-out, trash bags, bags, yankee candles, Classic candles and cookie dough, Candy bars, mugs/tumblers. Lorle Bolt motioned the group vote if they wished to do a fall fundraiser. Ashley agreed. The group voted yes. The fundraisers’ information was quickly posted on the white board and after a small discussion on what had been done currently, and which other groups were doing the group decided to vote on one fundraiser to start immediately. Classic Candles won the votes with a close 2nd of Yankee Candles. Amanda Vandevord would be contacting the company as soon as possible for set up and information.

Summer Taylor motioned to move the Quote/bid, item #8.2 up to finish out fundraising. This was voted and approved.

 8.2 Summer Taylor presented the quotes from the 4 shirts the board had voted on. The two “ladies” shirts with our cost of $9.00 t-shirts, $21.00 hoodies, +$2 for anything $2xl and up. And presented 2 “mens” shirts at our cost of $7.00 t-shirts, $20.00 hoodies, =$2 for anything $2xl and up. The group decided they liked the designs but wanted to see about removing the date and adding a bolt design for one of the mens shirts. Summer stated that she would talk to the shirt designer. Summer presented that the shirt company Shirts & Such required at least a $75 minmum order and the group seemed okay with this. The cost that PTO would sell the shirts for was discussed and voted, all t-shirts for $15 for the glittler and pattern shirts, $10 for the mens and all hoodies would be $25. Hoodies would also be a pre-order only option.

* 1. The request for funds in the case of the Science Fair has been put on hold. Mrs. Harlan and Ms. Robinson were discussing putting on such event but if & when are still to be up in the air.
1. New Items for Discussion & Consideration
	1. Membership drive and Outreach. Ashley motioned to table this discussion to another day, second by Amanda.
	2. Finalization and publication of PTO Meeting dates and locations.

Members discussed starting meetings at 6pm rather than 6:30pm but decided 6:30 was still a better fit for most. They also stated that the first Tuesday was the best and that meetings would be held as followed:

Nov 3rd @ OAC

Dec 1st @ SAC

Jan 5th @ SAC

Feb 2nd @ SAC

Ma 1st r @ CAC

Apr 5th @ CAC

May 3rd @ CAC

* 1. Training for new PTO officers, transfer of records, resources and equiptment.

Julie Smith has transferred treasury binder, check book and forms to Jessica Barnes.

Dawn Sitz has given the laptop including some forms to Summer Taylor.

9. Next Regular Meeting – November 2nd, 2015 at OAC in the Library

10. Meeting was adjurn at 7:47pm by Amanda V.

Add-in Next meeting will include a request for approval to pay Nicole V. for babysitting.